



Trustees of the Town of Weare Trust Funds -Minutes-Draft.

Date: December 10, 2007 **Time: 9:05 am**
Conference Room, Town Offices

Type of meeting: Scheduled monthly

Attendees: Wilbur Beaupre' ----Frank Farmer----John McCausland

Visitors: Fred Ventresco

----- Agenda Topics -----

Minutes of TTF meeting of November 19,2007

Discussion: Chairman Beaupre' noted that under the financials section of the minutes the correction made to the Transfer Station CRF was not in the form of a check, but rather it was determined that two invoices charged to the transfer station should have been charged to the Highway Truck CRF. A request to transfer an amount equal to the two invoices from the Highway Truck CRF to the Transfer Station CRF has been sent to the bank and this action corrects the negative balance.

Conclusion: John McCausland made a motion to accept the minutes of November 19, 2007 as printed with the correction as to the discussion above. Seconded by Wilbur Beaupre' . Passed unanimously.

Action items: none

Persons responsible:

Deadline:

Computer Systems CRF

Discussion: As requested by Fred Ventresco, town administrator, we reviewed the scope of the Computer Systems CRF as voted on by the Town to determine if software can be purchased with funds from this CRF.

Conclusion: TTF members conclude that this acceptable and we notified Fred of our opinion.

Action items: none

Persons responsible:

Deadline:

Financials

Discussion: Citizens Bank financial statement for the capital reserve funds was not received prior to this meeting. Statement will be reviewed next month.

Conclusions: none

Action items: none

Person responsible:

Deadline:

Adjourn Meeting

Discussion: Since there was no other business to come before the board at this time, the meeting was adjourned at 9:20 am by unanimous vote of the members. Next meeting will be held on January 14, 2008 at 10:00 am (note time change).

Conclusions: none

Action items: none

Person responsible:

Deadline:

<u>Discussion:</u>		
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<u>Conclusions:</u>		
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<u>Action items:</u>	<u>Person responsible:</u>	<u>Deadline:</u>
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<u>Discussion:</u>		
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<u>Conclusions:</u>		
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<u>Discussion:</u>		
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Discussion:		
Conclusions:		
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Other Information
