



## *Town of Weare Parks and Recreation*

*Meeting Minute  
June 10, 2008*

MEETING CALLED TO ORDER: 7:06pm

MEMBERS IN ATTENDANCE: Chuck Metcalf, Valerie King, Gene Propper, Tom Reynolds, Mike Housman (PARC Coordinator)

### REVIEW OF MINUTES:

*Chuck moved to accept the minutes from the April 8, 2008 meeting as written. Gene seconded the motion. 4-0-0. Motion passed.*

*Gene moved to accept the minutes from the May 13, 2008 meeting as written. Chuck seconded the motion. 4-0-0. Motion passed.*

*Val moved to accept the minutes from the May 27, 2008 meeting as written. Gene seconded the motion. 3-0-1. Motion passed.*

### USAGE REQUESTS:

- The Boy Scouts have requested permission to use Bolton Field (parking area) for setting off homemade rockets. The activity is not expected to cause any damage to the field or parking area. The Committee approved the request with the condition that the activity not take place while there are games taking place at Bolton.
- A hot dog vendor has requested entry into Chase Park from 10-2 daily. After some discussion, it was decided that only the \$5/day user fee will be charged (rather than both a user fee and \$5/day parking fee). Mike will contact the vendor to request additional information including how much parking space the vendor will require, a copy of the food license, proof of insurance and a tentative schedule.

### CHASE PARK:

- Tom will e-mail Fred and request that the account at Country 3 Corners be updated to include the names of the current committee members (Chuck, Val, Gene, Tom, Jim), Mike Housman and Kathy Robichaud.
- REPAIRS-Mike was asked to purchase 3 trash barrels to replace the broken barrels at Chase Park. Mike will also speak with Kathy regarding picnic tables and assess any needed repairs/replacement. He will also work with Gene to replace the deteriorated timbers on the Red Cross Stairs.
- Kathy purchased a bubbler for the Chase Park gatehouse and providing tap water for it. The Committee expressed its thanks to Kathy.

- A sign is needed on the Lifeguard Chair to indicate that the chair is for use by lifeguard staff only. If someone other than a lifeguard is sitting in the chair, parents may erroneously assume that a lifeguard is on duty. Gene will work with Mike to spray paint a stencil indicating that the chair is for "Lifeguard Only". A chain across the front of the chair may further dissuade use by visitors.
- POLICY-Motorcycles are to be charged the same fee as cars. The fee is for parking and since motorcycles take up the same amount of parking spaces as a car, they need to be charged the same fee.
- POLICY-After some discussion it was decided that there would be no parking fees charged for cars (without boats) entering the park between the hours of 7pm and closing. Cars with boats will be charged the usual fee regardless of the time they enter the park.
- Mike will ask Fred (TA) to speak with the Fire Department regarding their plans to limb trees at the park. The Committee has no issue with this being done as long as it does not take place at a time when the park is crowded.

#### INESON FIELD:

- Chuck will ask Fred (TA) to talk to Carl (Highway) about removing the skateboard equipment from Ineson.
- A significant amount of garbage has been noted at Ineson (see e-mail from Joe Fiala). Some of the garbage appeared to be household waste. An announcement was made to remind viewers that dumping solid waste at the town's fields is in violation of state law and must stop.

#### BUDGET

- 93% of the budget remains as of June 1, 2008.
- BOS is looking for money to offset the Highway Department's expected \$80,000 deficit. BOS will be discussing budget plans, and possible departmental reductions at their next meeting.

#### BOLTON FIELD:

- Suggested that the PARC authorize application of dust control at Bolton Field. One application is expected to cost approximately \$400 and lasts about 6 weeks. Two applications should last most of the summer/dust season. Decision made to wait until after the BOS budget discussion before making a decision regarding this request. This issue will be discussed again at the next PARC meeting on June 24<sup>th</sup>.
- Gene will speak with Carl and obtain material to fill in the hole at the entrance of Bolton Fields.

PARC COORDINATOR'S REPORT:

- Mike has the part # for the bubble that needs to be replaced on the structure at Bolton's playground. He will place the order for this part tomorrow.
- After some discussion with PARC members, it was decided to wait until after the BOS meeting on Monday before ordering parts for the shade structure at the playground.
- Mike picked up and bagged most of the trash at Ineson (see above). Visitors are leaving trash near the "bin" assuming this structure is for garbage. Mike will move the "bin" in an attempt to discourage people from leaving garbage. Chuck will provide Mike with Brian McDonald's e-mail address so he can send Brian a note to remind coaches that there is a carry in/carry out policy at the fields.
- Mike asked for clarification on the spending policies associated with the Seniors and summer concerts. The policy is that all request come to PARC for approval first.
- Mike spent several hours with Kathy at Chase Park to observe procedures, etc. He has also communicated with Fred (TA) on several occasions. He plans to meet with Jim Blouin (past Director) this week to discuss past issues, contacts and activities.
- Gene would like to learn more about day camp activities being offered by the town of Henniker. He asked that Mike get more information to see if this might be something Weare could consider offering in the future.

NE/OLD BUSINESS:

- The computer still needs to be installed at Chase Park. Val will create an Excel template for the attendants to use to track sticker purchases, etc.
- A parent group has offered to install planting around the playground at Bolton Field; however, they don't feel they have the manpower to conduct this activity at this time (see e-mail).
- Tom is still planning to do repairs to the Gazebo. The holes in the ground around the Gazebo also need to be filled before the Patriotic celebration.
- Mike was asked to talk to Jim Blouin about our past contact and quotes from Vermont Tennis regarding repairs at the tennis courts. Mike will also check with Tina Connor (Town Office) to see what the fund balance is for this project.

MEETING ADJOURNED: 8:28pm

*NEXT MEETING*

*June 24, 2008*